



British Canoe Union

Coaching Strategy Group

Terms of Reference

This document sets out the terms of reference for the British Canoe Union Coaching Strategy Group. (BCU CSG)

Purpose

The purpose of the CSG shall be to; ensure that the BCU Coaching system meets the needs of BCU members; determine and be responsible for the strategy of BCU coaching activities in the United Kingdom; manage the BCU external relationships on coaching matters and report to the BCU Board in relation to those activities and matters.

The term 'BCU Coaching' refers to all matters relating to the discipline of coaching that falls within the remit of the BCU as defined by the Articles of the BCU.

Overall Aims:

- 1 To determine and recommend to the BCU Board a vision for BCU Coaching;
- 2 Effectively and efficiently lead, develop and manage the overall BCU coaching strategy and coaching system;
- 3 Determine how best the BCU should effectively respond to and proactively respond to coaching policies and strategies from the UK Government, agencies and organisations' policies which affect BCU Coaching;
- 4 Identify and seek resources to support the development and implementation of the BCU coaching strategy and system;
- 5 Produce and manage a plan on how BCU Coaching will be developed and implemented over the UK to a timetable and budget as agreed by the BCU Board.
- 6 Ensure that the BCU UK Coaching governance and management structures can work effectively and efficiently with those in each of the home nations;
- 7 Review, monitor and report on the effectiveness and efficiency of BCU Coaching to the BCU Board.

Membership:

- 1 Chair – appointed by the BCU Board
- 2 One member appointed by the Canoe Association of Northern Ireland Council

- 3 One member appointed by the Canoe England Council
- 4 One member appointed by the Canoe Wales Board
- 5 One member appointed by the Scottish Canoe Association Board
- 6 BCU Chief Executive
- 7 BCU Director of Coaching
- 8 BCU Director of Performance
- 9 BCU Director of Development

The BCU Coaching Strategy Group Chair will become a member of the BCU Board.

In the event of a vacancy, or in exceptional circumstances of the members being unable to attend a meeting, the following procedures will apply:

- A) If the Chair is unable to attend a meeting of the Group, one of the other members of the Group attending will act as Chair for the meeting.
- B) Each of the home nations may appoint a deputy to attend the meeting.
- C) The BCU Chief Executive and Directors of Coaching, Performance and Development can appoint a deputy for individual meetings in exceptional circumstances providing that the deputy has been agreed to by the CSG Chair and notified to the other CSG members prior to the commencement of the meeting.

The BCU CSG may co-opt any person who they believe is necessary to carry out the Committee's work and co-opted members do not have a vote. The CSG can only co-opt up to two persons at any one time.

Technical experts and persons from such organisations as; Sports Coach UK and UK Sport may be invited to advise the group at any time, but they will not assume membership.

Individual members of the CSG should be able to show high personal levels of skills, knowledge, competency and expertise in part or full of;

- A Knowledge of the appropriate paddler pathways (foundation to elite);
- B Strategic responsibility for coaching and coach development;
- C Ability to make decisions and commit to short-term agreed proposals;
- D Involvement in, and knowledge of, workforce planning and development at all levels of coaching;
- E Knowledge of the current organisational workforce involved in coaching in canoeing in the UK;
- F Understanding of the support given by the BCU to coaches working on BCU programmes and initiatives; and
- G Awareness of BCU organisational budgetary commitments to coaching and coach development at all levels.

Voting;

Each member of the CSG will hold one vote. Decisions are by a simple majority of votes. There is no federal voting system but all decisions at the CSG are reported to the BCU Board.

Meetings;

The group shall meet on an as and when required basis, which initially is anticipated to be quarterly (i.e. 3-4 times per year).

There is no annual consultative meeting of the BCU CSG. The home nations will, within 28 days of the BCU AGM, inform the BCU Chairman in writing, who their member will be on the CSG for that year until the next BCU AGM.

Funding;

The costs of the BCU CSG will be met by the BCU Board and the CSG will operate its financial affairs within the budget set for it by the BCU Board.

Conflicts of Interests;

Any issues of conflicts of interest will be dealt with by the BCU policy on this issue.